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Terms of Reference

FINAL EVALUATION OF

Gender Responsive Peacebuilding in Extractive Industries in Isabel Province, Solomon Islands

Commissioned by: IOM Solomon Islands, per request of the United Nations Secretary-General's Peacebuilding Fund (UNPBF)

Managed by: Nathalie Hanley, Programme Manager – IOM Solomon Islands

Project title:	Gender Responsive Peacebuilding in Extractive Industries in Isabel Province, Solomon Islands
Recipient organizations:	IOM, UNFPA
Duration:	24 months - (22 January 2021 – 21 January 2023)
Geographical coverage:	Isabel Province, Solomon Islands, with a specific focus on the following ten target communities: Baolo, Biluro, Bolitei, Ghoceo, Kia, Koisisi, Leleghia, Samasodu, Sepi and Talise
Beneficiaries:	Members of target communities especially women and girls
Partner(s):	Ministry of Women, Youth, Children and Family Affairs, Ministry of Traditional Governance, Peace and Ecclesiastical Affairs, Isabel Provincial Government, Solomon Islands Planned Parenthood Association, Isabel Provincial Council of Women, Stages of Change, Sitapuna
Project budget:	USD 1,500,000 (IOM – USD 1,154, 925; UNFPA - USD 345,075)

1. Evaluation context

Extractive industries such as logging represent a significant source of revenue for Solomon Islands, and logging operations are prevalent across a number of provinces, including Isabel Province.

However, the presence of logging has had negative impacts on community cohesion, with conflict dynamics related to environmental degradation and the unequal distribution of benefits well documented.

Increased cash flow to these communities has also exacerbated power imbalances and intensified the risks and vulnerabilities for women and girls. Sexual and gender-based violence — already very



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prevalent in Solomon Islands — have been observed to increase in communities adjacent to extractive industries, sometimes resulting in situations of exploitation or human trafficking.

This has led to grievances against – and sometimes open resentment of – logging companies and their employees, many of whom are migrant workers from Indonesia, Malaysia and China.

The project “Gender Responsive Peacebuilding in Extractive Industries in Isabel Province, Solomon Islands” aims to strengthen the participation of women in community-based peacebuilding processes and to improve the quality and accessibility of protection services for women who face violations of their rights due to conflict dynamics between local communities and the logging industry.

Funded by the UN Peacebuilding Fund and implemented jointly by IOM and UNFPA, this objective is achieved through a focus on three distinct but mutually reinforcing outcomes:

OUTCOME 1: An enabling environment is created to support women's human rights and participation of women and young women in community-based peacebuilding

OUTCOME 2: Women and young women are able to drive change within their communities through peacebuilding dialogues

OUTCOME 3: Government and CSOs improve the quality of service provision and achieve higher beneficiary reach among women and young women who face violations due to conflict dynamics between communities and the logging industry

2. Evaluation purpose and objective

An evaluation report will be produced, for the following primary intended audiences: IOM staff and management, UNFPA staff and management, UN Resident Coordinator’s Office, UNPBF.

It is expected that the evaluation report will be used to:

- Document lessons learned and best practices
- Assess the relevance and accountability of the project to intended beneficiaries
- Highlight process improvements for future joint agency projects, both in terms of project development and project implementation
- Assist in assessing value for money of the intervention

Additionally, the evaluation report will be used to assist decision-making with respect to future and ongoing gender-responsive peacebuilding in Solomon Islands, which will be of particular relevance to the report’s secondary audiences of the Ministry of Women, Youth, Children and Family Affairs, the Ministry



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of Traditional Governance, Peace and Ecclesiastical Affairs, the Ministry of Health and Medical Services, the Ministry of Finance and Treasury, Isabel Provincial Government, civil society partners Solomon Islands Planned Parenthood Association, Isabel Provincial Council of Women, Stages of Change and Sitapuna, as well as relevant donors, CSOs, and UN Agencies.

The evaluation report should not be longer than 40 pages without annexes. It should be supplemented by a four-page brief synthesizing key lessons learnt.

3. Evaluation scope

The evaluation will be conducted in the final three months of the project. The evaluation will cover the full project period and the full range of project activities. Primary data collection will be undertaken across a minimum of three of the ten target communities in Isabel Province, with specific locations to be agreed with IOM, UNFPA and UNPBF during the elaboration of the Inception Report.

4. Evaluation criteria

In accordance with the evaluation purpose and scope, the evaluation will look into six OECD/DAC main evaluation criteria: relevance, coherence, effectiveness, efficiency, impact and sustainability, with a cross-cutting focus on gender equality. Additional PBF-specific evaluation criteria also need to be used, such as the catalytic and innovative aspects of the project. Finally, the evaluation also needs to look at how the project team managed to maintain effective implementation in the context of the pandemic.

5. Evaluation questions

The evaluation criteria will be shaped by the following evaluation questions¹:

Evaluation Criteria	Evaluation Question
1. Relevance: assessing to what extent the project's objective and intended results remains valid and pertinent either as originally planned or as subsequently modified.	<ol style="list-style-type: none">1. To what extent is this project aligned with the country's national development strategy and priorities?2. To what extent were the needs of stakeholders and beneficiaries taken into account during project design and implementation?

¹ The evaluation questions are proposed for the evaluator, but they will be reviewed and revised as relevant in discussion with the evaluator during the inception phase.



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	<ol style="list-style-type: none">3. Do the project's expected outcomes and outputs remain valid, pertinent and appropriate either as originally planned or as subsequently modified?4. To what extent was the project successful in adapting to external circumstances in order to ensure continued relevance?
<p>2. Effectiveness: assessing the extent to which a project achieves its intended results.</p>	<ol style="list-style-type: none">1. To what extent did the intervention achieve its objectives?2. Have the project outputs and outcomes been achieved in accordance with the stated plans?3. What were the major factors influencing the achievement of the project's expected outcome and outputs?4. To what extent was the project successful in adapting to external circumstances in order to ensure project outcomes?
<p>3. Efficiency: assessing how well human, physical and financial resources are used to undertake activities, and how well these resources are converted into outputs in a timely manner.</p>	<ol style="list-style-type: none">1. Was the project implemented in the most efficient way compared to alternative means of implementation?2. To what extent were the project activities undertaken, and outputs delivered, on time?3. What were the major factors that influenced efficiency and timeliness of delivery?4. How well were factors influencing efficiency and timeliness mitigated?
<p>4. Coherence: assessing the extent to which other internal and external interventions support or undermine the interventions made by the project.</p>	<ol style="list-style-type: none">1. To what extent have the interventions made by the project supported, complemented, or added value to past or current interventions undertaken by IOM and UNFPA in Solomon Islands?2. To what extent have the interventions made by the project supported, complemented, or added value to past or current interventions by government, private sector, NGOs and other UN agencies in Solomon Islands?



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<p>5. Sustainability: assessing to what extent the project's results will be maintained for a certain period of time after the current project phased out.</p>	<ol style="list-style-type: none">1. To what extent was the capacity of government stakeholders and beneficiaries involved in this project strengthened?2. Are structures, resources and processes in place to ensure that the benefits generated by the project continue?3. To what extent is it expected that target groups will continue to benefit from project results?4. Have project results led to additional resource mobilization for IOM, UNFPA or government stakeholders in Solomon Islands?
<p>6. Impact: positive and negative, primary and secondary long-term effects produced by the project, directly or indirectly, intended or unintended.</p>	<ol style="list-style-type: none">1. What change(s) did the intervention bring at structural or individual levels (whether positive or negative, unintended or intended)?2. Does the impact come from the intervention, from external factors or from both?3. Did the intervention take timely measures to mitigate any unplanned negative impacts?
<p>7. Cross-cutting: gender equality.</p>	<ol style="list-style-type: none">1. To what extent has gender been considered in the design and implementation of project?2. To what extent did the project help to address gender imbalances with respect to peacebuilding and leadership?
<p>8. UNPBF criteria: catalytic aspects of the project.</p>	<ol style="list-style-type: none">1. To what extent do project activities have the potential of impact beyond project duration?2. Are funds or a commitment available to institutionally support the results after closure of the project? If so, by whom?
<p>9. UNPBF criteria: innovative aspects of the project.</p>	<ol style="list-style-type: none">1. To what extent were project activities or implementation approaches innovative?2. To what extent did innovative project activities or implementation approaches allow for never-seen progress?
<p>10. UNPBF criteria: COVID-19</p>	<ol style="list-style-type: none">1. How well did the project manage effective implementation in the context of the pandemic?



6. Evaluation methodology

The below methodology is proposed, but this will be reviewed and revised as relevant following discussion with the Evaluator during the inception phase.

Data collection:

- Desk review of relevant project documents, project reports, publications and other materials identified
- Key informant interviews and – as relevant – focus group discussions with project stakeholders and beneficiaries to document both qualitative and quantitative information

Data analysis:

- The Evaluator is expected to provide an analysis of the data in both qualitative and quantitative terms, using description and infographics
- Gender equality will be a cross-cutting theme throughout data collection and analysis

Subject to travel restrictions that may be in effect during the dates envisaged for primary data collection, key informant interviews should be held in person to the extent possible. This will be further coordinated through discussions between the Evaluation Manager and Evaluator during the inception phase.

7. Ethics, norms and standards for evaluation

IOM abides by the norms and standards of UNEG, as well as by the IOM Data Protection Principles, and expects all evaluation stakeholders to be familiar with the ethical conduct guidelines of UNEG, with the UNEG codes of conduct and with IOM's Data Protection Principles.

8. Evaluation deliverables

Deliverables	Due Date	Payment
1. Inception Report	27 November 2022	30%
2. Draft Evaluation Report (Evaluation Report & external brief and lessons learned)	8 January 2023	50%
3. Final Evaluation Report (Evaluation Report & external brief and lessons learned)	21 January 2023	20%



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9. Specification of roles and validation process

The **Lead Evaluator** is responsible for carrying out data collection and analysis, timely delivery of quality deliverables, and ethical conduct at all stages of the evaluation process.

The **IOM Evaluation Manager** is responsible for timely review, revision and acceptance of deliverables, and any necessary internal coordination to facilitate the evaluation.

IOM and UNFPA project staff in Solomon Islands and Fiji are responsible for timely assistance to the Lead Evaluator regarding interview arrangements and other logistical matters which cannot be executed remotely.

Field work/data collection can only start once the evaluation methodology highlighted in the inception report is approved by the Reference Group composed of the IOM Evaluation Manager, IOM and UNFPA project staff as well as the PBF HQ team. One week will be given to the Reference Group to review and provide feedback on the inception report, as well as the draft evaluation report (and subsequent additional versions, if needed). Final payment will be made upon satisfactory delivery of the final evaluation report (which needs to take into account key elements of feedback shared during the drafting process).

10. Time schedule

The evaluation will be conducted from 14 November 2022 – 21 January 2023 (approximately 10 weeks). All activities should be completed by the dates specified below:



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Activity	Party responsible	Due date
Background documentation and stakeholder mapping compiled	IOM, UNFPA	14 November 2022
Document review (desk review) completed	Evaluator	18 November 2022
Draft Inception Report submitted		
Consolidated feedback shared on draft Inception Report	IOM Evaluation Manager, in coordination with UNFPA and UNPBF HQ	25 November 2022
Final Inception Report submitted	Evaluator	27 November 2022
Interview schedule finalized	IOM, UNFPA, Evaluator	2 December 2022
Key informant interviews held in Honiara	Evaluator	5-8 December 2022
Key informant interviews held in Isabel Province (Buala & minimum of three target communities)	Evaluator	9 – 16 December 2022
Draft Evaluation Report (Evaluation Report & external brief and lessons learned) submitted	Evaluator	8 January 2023
Consolidated feedback shared on draft Evaluation Report	IOM Evaluation Manager, in coordination with UNFPA and UNPBF HQ	16 January 2023
Final Evaluation Report (Evaluation Report & external brief and lessons learned) submitted	Evaluator	21 January 2023



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11. Evaluation budget

IOM will make an all-inclusive payment designed to cover all travel, living and working expenses, as well as all expenses associated with primary data collection to be undertaken in Solomon Islands (domestic and international air travel, boat hire and fuel, lodging, interpretation, etc.) Payment will be made in three instalments aligned to approved deliverables.

12. Evaluation requirements

Education

- Master's degree from an accredited academic institution, preferably in Political or Social Sciences, Statistics, Development Studies, International Relations, Economics or Law

Experience

- A minimum of seven years' experience in the field of monitoring and evaluation, with demonstrated experience of designing and using primary data collection tools, analyzing data, and writing evaluation reports and products
- Demonstrated experience in the field of gender-responsive programming
- Good understanding of peacebuilding, conflict resolution and governance
- Experience in liaising with government authorities, local communities, the private sector, UN agencies and national and international NGOs
- Demonstrated experience and understanding of the context in Solomon Islands and the wider Pacific region will be considered a distinct advantage
- Demonstrated experience and understanding of extractive industries will be considered a distinct advantage

Skills

- Excellent writing and communication skills
- Excellent analytical abilities and demonstrated capacity to draft and edit technical documents
- Strong interpersonal skills and ability to maintain trust and good working relationships with counterparts
- Capacity to work independently and with minimal supervision
- Personal commitment, efficiency, and flexibility



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- Strong organizational and time management skills, and ability to deliver under tight timelines

13. Submission of applications

Complete applications should be submitted by email to HRCanberra@iom.int no later than 23:59 local time in Honiara, Solomon Islands on 17 October 2022.

Applications should include:

- A curriculum vitae, clearly outlining relevant past experiences, as well as the contact details of the applicant and at least three professional references
- A cover letter underlining why the individual considers themselves to be the most suitable for the assignment, making reference to relevant expertise and qualifications sought in the TOR (two pages maximum)
- A technical and financial proposal not exceeding USD 49,750
- A sample of a recent evaluation
- A signed letter of interest confirming availability

Late or incomplete applications will not be accepted.

Appointment will be subject to certification that the candidate is medically fit for the assignment. Subject to certain exemptions, vaccination against COVID-19 will in principle be required for travel to Solomon Islands. This will be verified as part of the medical clearance process.